Langley Christian School PAC Meeting Minutes AGM

Wednesday, September 23, 2026

LCS PAC follows Robert's Rules for Order. Want to add something to the agenda?
Make a motion to amend the agenda before it gets adopted. Want to see a change to something? Make a motion.

Langley Christian Schools are honored to operate on the unceded traditional territories of the Matsqui, Kwantlen, Katzie & Semiahmoo First Nations.

Welcome, Introductions & Prayer

1.0 Minutes - approve Minutes from May 14, 2025

Jessie made a motion to approve the minutes. First Rachel, second Michelle. No one opposed. Minutes approved.

2.0 Agenda - additions/deletions to Agenda

-A parent wanted to add in bathroom access at the elementary campus after school. Added that into the elementary update.

3.0 Reports

3.1 President's Report

Back to school donut day was a success – we had lots of parents come out and have a time of community together.

A note from Charles Lee, Director of the Global Education Program: The Global Education Program is looking for friendly volunteer families to join our International Family Buddy Program (Caring Hearts)! We are excited to welcome approximately 5 new families joining our school community from South Korea, China, and the UK.

As a Buddy Family, you'll help a new family settle in, answer simple everyday questions, and help them feel at home in our school community. No special skills or training are required—just a welcoming heart for your neighbors!

Interested in making a warm connection and helping a new family settle in? Please reach out to Charles Lee (clee@langleychristian.com) by Oct 9 to sign up or learn more. Thank you for making our school such a welcoming and supportive community!

3.2 Treasurer's Report

See financials at the bottom of the budget

2026/2027 Budget Presentation

Sharon made a motion to approve the 2026/2027 PAC budget. First Jessie, second Nikki. No one opposed. Budget approved.

3.3 Hot Lunch Report

Hot lunch will start October 21 and 22. Wednesday for ES, Thursday for middle and if we can find a high rep it will also be on Thursdays.

4.0 Campus Rep Updates

4.1 Elementary School Update – We've had a great start to the school year. We have some positive new hires this year and it has been wonderful. Still working out a few things but overall things are going well. Literless lunches are a work in progress. We will keep working on this process – feel free to email in any questions or feedback you have about this. We have increased covered PE time for kids due to the new middle school space. One of our key goals this year is nurturing a spirit of generosity and care. Another goal is literacy. We are using Amira (an AI tool) for reading. Kids are using this for 10 minutes for approximately 3 times a week. It is focusing on immediate feedback and comprehension. We are working on replacing the parts of broken playground equipment. We have had some questions about the grade 3 stairs being safe – they have been inspected and are structurally sound. A question was asked if there was a way for bathrooms to be accessible after school. Lori will bring this back to the team. There are security concerns with leaving back doors to school open outside of school after hours. Another question was asked about after school care using the washrooms in the grade 2 wing – they can't do that. The main front doors are open after school for anyone who needs bathroom access. Question about steep ramp beside stairs near the Gaga ball pit – will look into making this maybe a better grip for moms with strollers etc.

4.2 Middle School Update – The school year has started well. Kids are excited and loving the new building. There are still some outside spaces in the works and will hopefully be done by Thanksgiving. Reminder to kids walking to high school and church from middle school to use the cross walk at 48th for their safety. School sports have started up again. New middle school building has been a significant culture shift for the middle school, there are new leadership opportunities, and it has been a positive transition into the new campus. We have added a second youth care worker and the ability to care for students has increased.

4.3 High School Update – none.

5.0 Old Business

5.1 -Year End Event Recap

5.2 - Staff Appreciation Recap

This year we moved our staff appreciation the week school was out vs. the spring. Overall, this was well received by staff, and they could come down to the elementary school throughout the morning and get their coffee and treat. Should we keep this the same for next year? Maybe moving it to the middle school round about next year.

5.3 - PAC Scholarship Recipient

This year's PAC scholarship recipient is Haylie Langston. She will be attending TWU this fall in hopes of becoming a teacher.

6.0 Election of 2026/2027 PAC Executive Team

President – Vanessa Johnson

Vice President – Michelle Patterson

Secretary – Kelly Claassen

Treasurer – Rebecca Olufemi

Elementary School Rep – Jessie Verluer

Middle School Rep – Rachel de Winter

High School Rep – Petra Bontkes

Hot Lunch Elementary – Jessie Verleur

Hot Lunch Middle – Kelsey Plett

Hot Lunch High – Vacant

Social Media – Hailey Antifaev

Events Coordinator(s) - Courtney Jansen Van Doorn, Nadege Reimer

7.0 New Business

None

8.0 General discussion forum

7.1 Head of School Parent Update – none.

7.2 Open discussion Q and A

9.0 Adjournment

The next PAC Meeting is October 21 at 7:00pm

May 31, 2026

Gaming Grant

Community Building Events

Year End Event Deposits		(4,749.57)
Total		(4,749.57)

School Events and Activities/Other

Grad 2026		(1,054.75)
Teachers Inititative		
Board Game Club HS	(236.02)	
Piano	(1,343.95)	
Life Skill	(84.53)	
GVZoo	(785.96)	
Fishing Club	(110.28)	
Spanish Club	(91.66)	
		(2,652.40)
Bank Charges		(2.00)
Total		($3,709.15)
31-May Net Loss		($8,458.72)

June 30, 2026

Gaming Grant

Community Building Events

Year End Event Deposits	(1,045.75)

Total	(1,045.75)
School Events and Activities/Other	
Grad 2026	(1,029.43)
Teachers Inititative	
Headphones	(123.64)
Thumbnails	(227.36)
Life Skill	(168.07)
Yarn Club	(89.10)
Bike Safety Day	(155.45)
Junior Whistler Field Trip	(2,000.00)
	(3,793.05)
Bank Charges	(2.00)
Total	(3,795.05)
30-Jun Net Loss	($4,840.80)

July 31, 2026

Gaming Grant	
Community Building Events	
Total	-
School Events and Activities/Other	
Teachers Inititative	
Bank Charges	(2.00)
Total	(2.00)
31-Jul Net Loss	($2.00)

August 31, 2026

Gaming Grant	
Community Building Events	
Total	-
School Events and Activities/Other	
Teachers Inititative	
Bank Charges	(2.00)
Total	(2.00)
31-Aug Net Loss	($2.00)

BALANCE SHEET - GAMING ACCOUNT
May 31, 2026

Assets			**Liabilities**		
			Emma Rattray Book club		35.89
G & F Financial Group-Gaming Account		5,183.98	Emma Rattray Book club		34.96
Total Bank		-	**Total Liabilities**	**$**	**70.85**
Accounts Receivable			**Equity**		
			Beginning Balance		13,571.85
			Net Gain (Loss)		($8,458.72)
			Total Equity	**$**	**5,113.13**
Total Assets	$	5,183.98	Total Liabilities and Equity	$	5,183.98

BALANCE SHEET - GAMING ACCOUNT
June 30, 2026

Assets			**Liabilities**		
G & F Financial Group-Gaming Account		272.33			
Total Bank		-	**Total Liabilities**	$	-
Accounts Receivable			**Equity**		
			Beginning Balance		5,113.13
			Net Gain (Loss)		($4,840.80)
			Total Equity	$	**272.33**
Total Assets	$	272.33	Total Liabilities and Equity	$	272.33

BALANCE SHEET - GAMING ACCOUNT
July 31, 2026

Assets			**Liabilities**		
G & F Financial Group-Gaming Account		270.33			
Total Bank		-	**Total Liabilities**	$	-
Accounts Receivable			**Equity**		
			Beginning Balance		272.33
			Net Gain (Loss)		($2.00)
			Total Equity	$	**270.33**
Total Assets	$	270.33	Total Liabilities and Equity	$	270.33

BALANCE SHEET - GAMING ACCOUNT
August 31, 2026

Assets			**Liabilities**		
G & F Financial Group-Gaming Account		268.33			
Total Bank		-	**Total Liabilities**	**$**	-
Accounts Receivable			**Equity**		
			Beginning Balance		270.33
			Net Gain (Loss)		($2.00)
			Total Equity	**$**	**268.33**
Total Assets	$	268.33	Total Liabilities and Equity	$	268.33

May-26

Fundraising Activities

Hot Lunch		
Hot Lunch	Expenses	($649.04)
	Past hot lunches	
	Net Income	($649.04)

School Activities

Staff Appreciation		(247.17)
		($247.17)

Other

Community Building	Grade5 parent meeting	(274.16)
Chapel Speakers		(100.00)
Bank Charges		(2.00)
Total		(376.16)
	May-26 Net Gain	($1,272.37)

Jun-26

Fundraising Activities

Hot Lunch		
Hot Lunch	Expenses	($17.48)
	Net Income	($17.48)

School Activities

Out of Town field Trips		($2,000.00)
Grad 2026		($2,915.82)
Staff Appreciation		(1,074.10)
		($5,989.92)

Other

Misc Supplies		(33.59)
Volunteer Appreciation		(1,199.73)
Community Building	Sponser child	(350.00)
Year End Event		1,116.16
Bank Charges		(2.00)
Total		(469.16)
	Jun-26 Net Gain	($6,476.56)

BALANCE SHEET - General Account
May 31, 2026

Assets			**Liabilities**		
			Accounts Payable		
G & F Financial Group-Main		57,227.48			
Total Bank		-	**Total Liabilities**	$	-
Petty Cash		470.10			
			Equity		
			Beginning Balance		58,969.95
			Net Gain (Loss)		($1,272.37)
			Total Equity	$	**57,697.58**
Total Assets	$	57,697.58	Total Liabilities and Equity	$	57,697.58

BALANCE SHEET - General Account
June 30, 2026

Assets			**Liabilities**	
			Accounts Payable	
G & F Financial Group-Main		50,750.92		
Total Bank		-	**Total Liabilities**	$ -
Petty Cash		470.10		
			Equity	
			Beginning Balance	57,697.58
			Net Gain (Loss)	($6,476.56)
			Total Equity	**$ 51,221.02**
Total Assets		$ 51,221.02	Total Liabilities and Equity	$ 51,221.02

BALANCE SHEET - General Account
July 31, 2026

Assets			**Liabilities**		
			Accounts Payable		
G & F Financial Group-Main		50,750.92			
Total Bank		-	**Total Liabilities**	$	-
Petty Cash		470.10			
			Equity		
			Beginning Balance		51,221.02
			Net Gain (Loss)		$0.00
			Total Equity	$	**51,221.02**
Total Assets	$	51,221.02	Total Liabilities and Equity	$	51,221.02

BALANCE SHEET - General Account
August 30, 2026

Assets			**Liabilities**		
			Accounts Payable		
G & F Financial Group-Main		50,750.92			
Total Bank		-	**Total Liabilities**	$	-
Petty Cash		470.10			
			Equity		
			Beginning Balance		51,221.02
			Net Gain (Loss)		$0.00
			Total Equity	$	**51,221.02**
Total Assets	$	51,221.02	Total Liabilities and Equity	$	51,221.02

LANGLEY CHRISTIAN SCHOOL PAC

Year-End Financial Report

Fiscal Year Ended August 31, 2026

Year End Event, 2026 Graduation, and LCS Events Partnership activity have been removed from the individual General and Gaming account sections. The Year End Event and 2026 Graduation are presented separately under Combined Special Event Budgets.

General Account

Income

Category	Annual Budget	Actual	Variance
Hot Lunch	$10,000.00	$18,153.01	$8,153.01 F
Total Income	$10,000.00	$18,153.01	$8,153.01 F

Expenses

Category	Annual Budget	Actual	Variance
Chapel Speakers	$600.00	$100.00	$500.00 F
PAC Meeting Refreshments	$700.00	$383.85	$316.15 F
Bank Charges	$24.00	$18.00	$6.00 F
Staff Appreciation	$3,000.00	$2,153.63	$846.37 F
Community Building	$1,000.00	$1,638.16	($638.16) U
Scholarships	$2,000.00	$2,000.00	$0.00
Out-of-Town Field Trips / Charter Bus	$2,000.00	$2,000.00	$0.00
Miscellaneous	$600.00	$53.19	$546.81 F
PAC Stickers	$500.00	$0.00	$500.00 F
PAC Assets	$1,000.00	$39.36	$960.64 F
Grant	$1,000.00	$0.00	$1,000.00 F
Parent Education	$2,000.00	$1,500.00	$500.00 F
Total Expenses	**$15,924.00**	**$11,315.42**	**$4,608.58 F**

Gaming Account

Income

Category	Annual Budget	Actual	Variance
Gaming Account Grant	$24,640.00	$25,340.00	$700.00 F
Total Income	**$24,640.00**	**$25,340.00**	**$700.00 F**

Expenses

Category	Annual Budget	Actual	Variance
BC Field Trips	$2,000.00	$853.96	$1,146.04 F
Teacher Initiatives	$12,000.00	$8,002.59	$3,997.41 F
Bank Charges	$24.00	$24.00	$0.00
Bibles for Elementary	$300.00	$274.84	$25.16 F
Community Building	$800.00	$516.09	$283.91 F
Total Expenses	**$15,124.00**	**$9,671.48**	**$5,452.52 F**

Combined Special Event Budgets

The following projects were funded across the General and Gaming accounts and are therefore shown separately as combined budgets.

Special Event	Combined Budget	Actual	Variance
2026 Year End Event	$14,000.00	$11,878.97	$2,121.03 F
2026 Graduation	$5,000.00	$5,000.00	$0.00
Total	**$19,000.00**	**$16,878.97**	**$2,121.03 F**

Variance convention: F = Favourable (better than budget); U = Unfavourable (worse than budget).

Combined Account Totals

Overall budget summary including regular General and Gaming account expenses, plus the separate 2026 Year End Event and 2026 Graduation budgets.

Account	Total Budget	Total Actuals	Variance
General Account	$15,924.00	$11,315.42	$4,608.58 F
Gaming Account	$15,124.00	$9,671.48	$5,452.52 F
2026 Year End Event	$14,000.00	$11,878.97	$2,121.03 F
2026 Graduation	$5,000.00	$5,000.00	$0.00
OVERALL TOTAL	**$50,048.00**	**$37,865.87**	**$12,182.13 F**

Langley Christian School
September 1, 2026 - August 31, 2027
General Account

Category	Annual Budget	Actual	Variance
Income			
Fundraising Activities			
Hot Lunch	$ 10,000.00		$ (10,000.00)
LCS Events Partnership	$ 9,000.00		$ (9,000.00)
			$ -
			$ -
			$ -
Total Income	**$ 19,000.00**	**$ -**	**$ (19,000.00)**
Expenses			
Chapel Speakers	$ 600.00		$ 600.00
PAC Meeting Refreshments	$ 700.00		$ 700.00
Grad Prizes	$ 1,000.00		$ 1,000.00
Bank Charges	$ 24.00		$ 24.00
Staff Appreciation	$ 3,000.00		$ 3,000.00
Community Building	$ 2,000.00		$ 2,000.00
Scholarships	$ 2,000.00		$ 2,000.00
Volunteer Appreciation	$ 1,500.00		$ 1,500.00
Out of town field trips for Charter Bus	$ 2,000.00		$ 2,000.00
Miscellaneous	$ 600.00		$ 600.00
PAC Stickers	$ 500.00		$ 500.00
PAC Assets	$ 500.00		$ 500.00
Grant	$ 1,000.00		$ 1,000.00
Parent Education	$ 2,000.00		$ 2,000.00
Total Expenses	**$ 17,424.00**	**$ -**	**$ 17,424.00**