

**WANTED:**

# CREATIVE INTERIOR DESIGN LEAD

Short Term Contract

Starting March 2026

Approx 6-12 months

## Why we need you?

Langley Christian School (LCS) operates multiple campuses serving elementary, middle, and high school students. Over the coming year, LCS will complete a number of significant campus projects, including the opening of a new middle school facility, renovations to the high school campus, and ongoing improvements to the elementary campus. These projects include, but are not limited to, furniture selection, interior branding, donor recognition installations, signage and wayfinding, history and legacy displays, and other visual and environmental initiatives. While LCS has internal Facilities, IT, and Media teams with capacity to produce portions of this work, the school is seeking short-term leadership to ensure these efforts are unified, strategically aligned, and completed efficiently and effectively. This role is collaborative in nature and combines design leadership, coordination, and project oversight rather than isolated graphic or interior design services.

## Who we are looking for?

- Experience in environmental design, interior branding, placemaking, or experiential design
- Strong visual design capability combined with project management experience
- Ability to manage multiple parallel projects and stakeholders
- Experience working in educational, institutional, and/or non-profit environments (preferred)
- A collaborative working style and ability to lead without direct authority

## Scope of Services:

The successful candidate will be expected to provide leadership and coordination across the following areas:

- Design & Vision Integration
- Develop and maintain a cohesive environmental and visual design framework aligned with LCS's mission, brand, and values
- Ensure consistency across multiple campuses and project types

## Project Areas:

Services may include leadership and coordination related to:

- Interior branding and graphics
- Furniture selection
- Donor walls, recognition plaques, and acknowledgement installations
- History, legacy, and storytelling spaces
- Signage and wayfinding systems
- Program interior branding (e.g., decals, wraps, office graphics)
- Print and production coordination for smaller visual assets

## Coordination & Execution:

- Work collaboratively with internal Facilities, IT, and Media teams
- Coordinate with external vendors, fabricators, and installers
- Develop briefs, mockups, specifications, and installation plans as required
- Support scheduling, sequencing, and prioritization of projects
- Provide design oversight and quality control through to completion

## Compensation:

LCS anticipates engaging the successful proponent under one of the following structures:

- Fixed-term contract: to be proposed by the successful candidate
- Project-based fee: to be proposed by the successful candidate



## HOW TO APPLY:

Proposals should be submitted electronically to: [headofschool@langleychristian.com](mailto:headofschool@langleychristian.com)

Subject Line: CREATIVE INTERIOR DESIGN LEAD