

# VALUED & INSPIRED WORK HERE



LANGLEY  
CHRISTIAN  
SCHOOL



## CREATIVE DESIGN LEAD WANTED | SHORT TERM CONTRACT

POSTED 2026.02.19

ANTICIPATED START DATE: MARCH 2026

CONTRACT TERM: APPROXIMATELY 6-12 MONTHS

### WHY WE NEED YOU?

Langley Christian School (LCS) operates multiple campuses serving elementary, middle, and high school students. Over the coming year, LCS will complete a number of significant campus projects, including the opening of a new middle school facility, renovations to the high school campus, and ongoing improvements to the elementary campus.

These projects include, but are not limited to, furniture selection, interior branding, donor recognition installations, signage and wayfinding, history and legacy displays, and other visual and environmental initiatives. While LCS has internal Facilities, IT, and Media teams with capacity to produce portions of this work, the school is seeking short-term leadership to ensure these efforts are unified, strategically aligned, and completed efficiently and effectively.

This role is collaborative in nature and combines design leadership, coordination, and project oversight rather than isolated graphic or interior design services.

### SCOPE OF SERVICES

The successful candidate will be expected to provide leadership and coordination across the following areas:

#### Design & Vision Integration

- Develop & maintain a cohesive environmental and visual design framework aligned with LCS's mission, brand and values
- Ensure consistency across multiple campuses and project types

#### Project Areas

Services may include leadership and coordination related to:

- Interior branding and graphics
- Furniture selection
- Donor walls, recognition plaques, and acknowledgement installations
- History, legacy, and storytelling spaces
- Print and production coordination for smaller visual assets
- Signage and wayfinding systems
- Program interior branding (e.g. decals, wraps, office graphics)

### Coordination & Execution

- Work collaboratively with internal Facilities, IT, and Media teams
- Coordinate with external vendors, fabricators, and installers
- Develop briefs, mockups, specifications, and installation plans as required
- Support scheduling, sequencing, and prioritization of projects
- Provide design oversight and quality control through to completion

### WHO ARE WE LOOKING FOR?

- Experience in environmental design, interior branding, placemaking, or experiential design
- Strong visual design capability combined with project management experience
- Ability to manage multiple parallel projects and stakeholders
- Experience working in educational, institutional, and/or non-profit environments preferred
- A collaborative working style and ability to lead without direct authority

### COMPENSATION

LCS anticipates engaging the successful proponent under one of the following structures:

- Fixed term contract: to be proposed by the successful candidate
- Project based fee: to be proposed by the successful candidate

### HOW TO APPLY?

Proposals should be submitted electronically to:

[headofschool@langleychristian.com](mailto:headofschool@langleychristian.com)

Subject Line: Creative Interior Design Lead

