



3108A TERMS OF REFERENCE: ACCESSIBILITY PLANNING COMMITTEE

Approved By: LCS Head of Schools
Adopted: 09 2023
Revisions: 09 2025

1. PURPOSE

Under the Accessible B.C. Act, organizations must establish an Accessibility Committee to assist with identifying and preventing barriers to individuals in or interacting with the organization. The purpose of the accessibility committee is to work collaboratively to assess and improve community accessibility, focusing on the experiences of individuals with disabilities and diverse abilities while encompassing the whole community. See: [Accessible British Columbia Act](#)

2. SCOPE

- (a) The Accessibility Committee will meet annually to collect data and evidence of achievements and barriers for students and families with disabilities;
- (b) The Accessibility Committee will share its findings and present recommendations to the SLT (Strategic Leadership Team) and/or Board of Directors in an Accessibility Report to be considered for inclusion in the school-wide Strategic Plan and/or campus action plans;
- (c) The Accessibility Committee will review feedback from the community and submit recommendations to SLT as required.

3. COMMITTEE MEMBERSHIP CRITERIA:

- (a) Under the Accessible B.C. Act, the selection of accessibility committee members must, to the extent possible, align with the following goals:
 - 3.a.1. At least half the members are persons with disabilities (PWD), or individuals who support or are from organizations that support PWDs;
 - 3.a.2. At least one member is an Indigenous person; and
 - 3.a.3. Members reflect the diversity of persons in B.C.
- (b) A callout for applications to the Accessibility Committee was conducted in September 2023 to recruit a diverse representation as outlined above. The Accessibility Committee was formally constituted in October 2023. Current members of the Accessibility Coordinating Committee are listed below.

4. COMMITTEE MEMBERS:

- Joyce Wang (Director of Learning Support Services preK-12, Education Committee representative)
- Nigel Scott (parent)
- Lori Carpenter (Elementary Principal)
- Kevin Mirchandani (Director of Instruction, Education Committee representative)
- Adam Woelders (ex officio - Head of School, Board of Directors representative indigenous representative)

RELATED POLICIES:

2005 WELCOME STATEMENT

3108 STAFF & PARENT/STUDENT COMMITTEES

Reviewed: 09 2025