



2220 HIGH SCHOOL COURSE CHALLENGE POLICY

Policy Type: Educational Programs
Applies To: All Staff, Students,
Approved By: LCS Head of Schools
Policy Reviewed: every 2 years
Adopted: 2013
Revisions: 09 2025

1. DEFINITIONS

- (a) Equivalency is only granted for courses and programs that meet all of the following requirements: the course matches approximately 80% of the prescribed learning outcomes of a Ministry-Authorized or Board/Authority Authorized course taught within the school; the student provides documentation that the learning outcomes of the course have been successfully completed; and the course has been taken at another institution or in an education jurisdiction outside the regular British Columbia school system.
- (b) Challenge is undocumented demonstrated prior learning. Through this process, students are entitled to use Challenge to receive credit for Ministry-Authorized or Board/Authority Authorized Grade 10, 11 or 12 courses.

2. COURSE CHALLENGE POLICY

- (a) Prior to engaging in a Challenge process, LCS will review any documentation of prior learning that a student presents in order to determine if credit can be awarded through equivalency.
- (b) Students will need to apply to the academic guidance counselor, if they have reason to believe they will pass the course. Documentation of successful experiences or independent learning, a portfolio of relevant work, and letters from employers or institutions where the learning has taken place should be presented if available.
- (c) A student can challenge a course if he or she:
 - 1.a.1. is currently enrolled at LCS
 - 1.a.2. has not completed the course or its equivalent learning outcomes through previous enrolment
 - 1.a.3. can give compelling evidence that he or she will succeed in the challenge

3. RESPONSIBILITIES OF THE SCHOOL

- (a) All LCS students in the Graduation Program are entitled to a free challenge process for any Ministry-Authorized graduation program course offered at the school. LCS will cooperate as much as possible if students wish to challenge a course not offered at our school (Board/ Authority Authorized courses taught in District 35).
- (b) Any fees in that case will have to be paid by the student. Challenge assessment will be documented, including the pre-challenge equivalency review, and kept on file.

4. CHALLENGE PROCESS:

- (a) The challenge process begins when it is determined that credit CANNOT be awarded through equivalency and a student has given compelling evidence that he or she will succeed in a challenge assessment.
- (b) For all LCS courses, a student must:
 - demonstrate that he or she will reasonably meet the learning outcomes of the course by completing a pre-challenge process through the relevant LCS Academic Department; and then
 - write the final assessment/cumulative exam at one of the scheduled exam times set by the school; and
 - obtain a final mark in the course of at least 50% based on the final assessment/cumulative exam mark. The minimum passing score is the same as for students enrolled in the regular course.

5. REPORTING A SUCCESSFUL CHALLENGE:

When a student receives course credits through challenge, LCS will present percentage and letter grade to the Ministry, along with the code "C" in the "Course Type" field.

RELATED POLICIES:

2101 SCHOOL COMPLETION CERTIFICATION POLICY

Reviewed 09 2025