

AP EXAM REGISTRATION AT LCS

Langley Christian School offers a limited number of AP Exam registrations for non-LCS students who wish to complete AP Course Exams. In order to register, students will need to complete the AP Exam Registration and Payment Form via Blackbaud to confirm their exam seat. Spaces are limited. Once the exam(s) have been paid and registered for, the students will be provided with an Exam Only Join Code and must use it to register within 7 days. Per current instructions, the College Board will only be offering digital exams in the 2025-26 school year.

<u>Dates & Times</u>: <u>College Board AP Exam Schedule</u>

Please arrive 15 minutes prior to the exam. If two of your exams are at the same time, you may sign up to take a late-testing exam at an additional fee, please contact hs@langleychristian.com to register for Late-Testing.

College Board Late-Testing Exam Schedule.

What to bring: College Board AP Supply Guide

Students are <u>REQUIRED</u> to show <u>government Issued-ID</u> (e.g. Driver's License, Passport, Certificate of Canadian citizenship, or Permanent Resident Card) upon arrival in order to participate in the exam.

If they do not, they will not be allowed to write the exam and no refund will be given.

Location: Langley Christian High School - 22702 48 Ave, Langley Twp, BC V2Z 2T6

Cost:

Early Bird registration is \$275 per exam and available until Nov 13, 2025.

Regular registration is \$350 per exam and available between Nov 14, 2025 - March 11, 2026.

Late Registration is \$400 per exam and available between March 12, 2026 - April 26, 2026.

<u>Cancellation Policy</u>: Students who wish to cancel an exam prior to April 1, 2026 are eligible to receive a maximum refund of \$100 per exam. After April 1, 2026, no refunds will be available. Refunds will only be applied to the original card that was charged.

Please note that it may take up to seven business days to process your payment and send you the join codes. Registrations will not be processed between Dec 2- Jan 5 or Mar14-29 as we will be closed for the Christmas and Spring break, respectively.

Proceed to the next page for registration instructions and if you have further inquiries, email the LCS AP Coordinator at hs@langleychristian.com.



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HOW DO I SIGN UP?

STEP 1: Complete the Registration and Payment Form via the appropriate link below.

**Due to system restraints, you will have to complete a new form for EACH exam registration.

Early Bird AP Registration & Payment: \$275 per exam

(available until November 13, 2025)

Regular AP Registration & Payment: \$350 per exam

(available between Nov 14, 2025 - March 11, 2026)

College Board charges an additional fee for registrations after November 15, 2025 and in order to process, registration needs to be submitted by Nov 13th.

<u>Late AP Registration & Payment</u>: \$400 per exam (available between March 12, 2026 - April 26, 2026)

STEP 2: Receive Join Code via email.

Once we have received your payment and registration, we will send you an email with your Exam Join Code which you <u>must use to register</u> within 7 days.

STEP 3: Create or login to a College Board Account.

If you do not already have one, create an account on the <u>College Board website</u> USING YOUR **LEGAL** FIRST AND LAST NAME.

STEP 4: Use the JOIN CODE(S) to register for each specific exam with College Board.

Sign in to the <u>College Board website</u> and use the Join Codes given in Step 2 to register for each SPECIFIC EXAM you have purchased no later than 7 days after receiving the email.