

Langley Christian School PAC Connect Meeting Minutes

Wednesday, May 14, 2025

LCS PAC follows Robert's Rules for Order. Want to add something to the agenda?

Make a motion to amend the agenda before it gets adopted. Want to see a change in something? Make a motion.

Langley Christian Schools are honored to operate on the unceded traditional territories of the Matsqui, Kwantlen, Katzie & Semiahmoo First Nations.

1.0 Welcome, Introductions & Prayers

Minutes – Approve Minutes from April 9, 2025. Petra, Rachel

2.0 Agenda – Additions/Deletions to Agenda

International Student home stay – Lisa (added on behalf of Charles)

3.0 Reports

3.1 President's Report

We had a very successful staff appreciation in April. We tried doing sign up slots for staff this year. It worked well for the most part – still a bit of congestion. We switched to the Elementary school campus this year in the front picnic area. It went very well. ADHD Workshop sponsored by PAC was successful. The PAC donated \$1500 to the TTT campaign.

Andrea will be stepping down as PAC president in September, as she has accepted a position at the school.

3.2 Treasurer's Report

See financials attached to minutes,

3.3. Hot Lunch Report/Update

Last hot lunch was April 30/May 1. See financials for details. Freezie day is coming up June 6th at the elementary campus. Teachers will be handing these out.

4.0 Old Business

4.1 Year End Event

Sign up for year-end event volunteers and food ordering through Munchalunch will open on Sunday May 18th. Hot dog and burger purchases will be available through Munchalunch. Drinks and chips will be available for purchase at the event. If middle/high students are willing to volunteer they will be given a gift card. Adult volunteers will receive one complimentary food item or coffee voucher. Candy bags will be available for purchase at the event. We will have some paid staff for the inflatables but still need adult volunteers to help with crowd control at the

inflatables. No DJ this time, but the band will play. We will try to advertise the band time for parents to know when to watch for their kids.

4.2 Dress Code

Several parents voiced concerns about the middle school dress code, particularly around consistency, clarity, and fairness. The discussion highlighted perceptions of unequal enforcement between genders and the need for gender-sensitive practices when addressing violations. Parents also noted the policy's complexity and ambiguity, especially regarding certain items not clearly outlined. There was general agreement on the importance of a written dress code, provided it is applied consistently and is easy to understand. Steps were outlined for further communication with school administrators and continued dialogue through future PAC meetings. The goal is to ensure the dress code aligns with school values and is fairly implemented across all campuses.

4.3 Update on constitution – Vanessa

We have some proposed changes to bring to the September PAC meeting for a vote. See changes at the end of the minutes.

5.0 New Business

5.1 Updates from Campus Representatives

Elementary – none

Middle – Office had asked if the PAC exec could be voted in before the end of the school year. The proposed constitution changes for the fall will reflect the ability to do this in the Spring of 2026 if the PAC Exec chooses. Band dress code – this needs to be more flexible in the future.

High school – none

We are looking for a PAC Exec member to hand out the PAC scholarship. April can do this.

5.2 First Day of School – Parent Connect – Donut & Coffee Day – we are looking for volunteers to help with this if you are able!

5.3 2025/2026 PAC Exec

Open secretary, open VP role, all campus reps' positions. Hot lunch positions across all campuses have been secured for the fall, as well as dates and vendors. If you or anyone you know is willing to serve on the PAC, please email info@lcspace.com or reach out to Andrea/Vanessa in person.

6.0 General Discussion Forum

6.1 Head of School Parent Update – Adam Woelders (see attached April and May reports)

7.0 Adjournment

*** Save the date: PAC AGM September 17, 2025***

DRAFT



Head of Schools Report to PAC #6

April 2025

VISION: A thriving Christian learning community, connected outward and inward, serving together as leaders who model best practices to empower students to have an impact in a changing world... for the Glory of God.

1. Today Tomorrow Together Capital Campaign – WHY DO WE GIVE?

- We are delighted to report that we've added 10 more donors (127/687) from our enrolled families in the month of March. Our goal in the short term is to reach a threshold where 50%+ of our families have an opportunity to participate in the project by the end of 2025.
- Please make it a priority to attend the Spring Gala on May 2. This event is for everyone who loves LCS and supports the mission of our school. Tickets are now on sale but we have now sold over 70% of the available tickets. We still have some sponsorship opportunities available: <https://www.langleychristian.com/gala/>
- I learned recently of a church in Washington DC that built unnecessary, extra foundational support into their church even though that they had no intention of building on the roof above. But they believed it might be possible that generations in the future might want to build on the roof. It's the kind of the mentality that says hey, families like us at LCS are drinking from this well that we didn't dig and we're eating from a field that we didn't plant. That's the kind of people we are, and so if you are a member of the LCS community, you are somebody who believes that this is a place intended for impact not just today but for generations. We are a community that will support this project today so that together we can build something that none of us could do alone, because that is who we've always been. You're not giving to this project simply because your donation, however big it is, will have an impact on the completion of the project, you're giving because that's who we are. People like us, who are shaping the next generation to be faithful servants and leaders, model great generosity.
- If you're curious about the kind of impact Christian schools have, see this summary of the research: <https://www.langleychristian.com/christian-schools-serve-the-public-good/>
- If you're curious about ways to consider giving, check out this link: <https://www.langleychristian.com/ways-to-give-to-the-ttt-campaign/>

2. Middle School Principal Search

- We have had over 30 applicants and have interviewed 5 candidates in an initial screening process. We shortlisted 5 candidates and moved 2 of them to a final interview. We are happy to share that LCS alumni, Danny Nagtegaal will be our new middle school principal: <https://www.langleychristian.com/please-welcome-our-new-middle-school-principal-danny-nagtegaal/>

3. Staffing

- Most of our teaching and educational faculty are returning for 2025-2026 and we do not expect much turnover. We will however be making some internal staffing adjustments that will be announced in the coming weeks which will help us better address some current administrative challenges and plan for the next phase of strategic planning (2025-2030).

4. Middle School Project Update

- The project continues to move forward on target for the timeline of fall 2026 opening, and despite some volatile economic conditions, we are still on budget at an astounding current \$468/square foot cost which is hundreds of dollars per square foot below Langley public school building projects, and this will be a beautiful campus.

5. Admissions and Enrollment for Fall 2025

- As reported in March we are approaching being full (100+ students) at every grade and are encouraging everyone who is considering LCS as a schooling option to get their applications completed at the earliest time possible. Some grades at K-8 are now currently full and unable to accept new students.
- We are currently sitting at a total K-12 enrollment for 2025-2026 of 1292 students. 1300 students is the approximate total capacity of LCS.

6. Other issues and questions?

-



Head of Schools Report to PAC #7

May 2025

VISION: A thriving Christian learning community, connected outward and inward, serving together as leaders who model best practices to empower students to have an impact in a changing world... for the Glory of God.

1. Today Tomorrow Together Capital Campaign – UPDATE

- We are delighted to report that we enjoyed our biggest gala yet with 200 participants who collectively raised \$255,000 which surpassed our previous record of \$218,000. We also added 14 new donors to the campaign, and our current total is 230.
- Our goal is to reach 500 participants before the school is completed in 2026. Everyone who contributes \$1200 in pledges (i.e \$50 per month for 24 months) or gifts will be recognized on our Today Tomorrow Together wall in the new school that will tell the story of a generous community who came together to build the school.

2. Elementary Assistant Principal Added

- David Jackson is moving from the middle school to assume a new role at the elementary school working as the assistant principal with Anita Wood and Lori Carpenter.

3. Staffing

- We currently have a few key vacancies open for next year: Grade 7 teacher, High School Visual Arts. Please let outstanding people know.

4. Middle School Project Update

- Still on track. Pricing and tendering of contracts is tracking well.

5. Admissions and Enrollment for Fall 2025

- Currently projecting 1300 students K-12 for next fall. We are full with waitlists for several alumni and sibling families wanting a seat.

6. Other issues and questions?

- Middle School dress code concerns? → male students shirtless? Boxers visible etc. double standard – what is the middle school procedure? Grade 7 student – discomfort with male approaching her about bra strap showing; pulled aside in hallway – “dress coded” – How DC is being implemented should be outlined in student/staff handbooks

April 30, 2025

Gaming Grant

Community Building Events

Year End Event (2,492.00)

Total (2,492.00)

School Events and Activities

| | | |
|--------------------|-------------------|----------|
| Teacher Initiative | Books for HS Club | (291.30) |
| | Author Visit | (420.00) |
| | Robotics club | (745.29) |

Total (1,456.59)

30-Apr Net Loss (\$3,948.59)

BALANCE SHEET - GAMING ACCOUNT

April 30, 2025

| Assets | | Liabilities | |
|--------------------------------------|--------------|------------------------------|--------------|
| G & F Financial Group-Gaming Account | 13,445.92 | Accounts Payable | |
| Total Bank | 13,445.92 | Total Liabilities | \$ - |
| Accounts Receivable | - | Equity | |
| | | Beginning Balance | 17,394.51 |
| | | Net Gain (Loss) | (\$3,948.59) |
| | | Total Equity | \$ 13,445.92 |
| Total Assets | \$ 13,445.92 | Total Liabilities and Equity | \$ 13,445.92 |

Apr-25

Fundraising Activities

| | | |
|-----------|-------------------|--------------------------|
| Hot Lunch | Income | \$7,637.41 |
| Hot Lunch | Expenses | (\$4,209.75) |
| | Net Income | <u><u>\$3,427.66</u></u> |

School Activities

| | | |
|--------------------|--|----------------------------|
| Staff Appreciation | | (\$1,607.18) |
| | | <u><u>(\$1,607.18)</u></u> |

Other

| | | |
|------------------------|----------------------|--------------|
| Middle School Campaign | | (\$1,500.00) |
| PAC Meetings | | (156.60) |
| Parent Education | ADHD | (\$1,417.50) |
| Misc Supplies | Tongs, paper Signage | (67.83) |

| | | |
|-------|--|----------------------------|
| Total | | <u><u>(\$3,141.93)</u></u> |
|-------|--|----------------------------|

| | | |
|-------|----------|----------------------------|
| March | Net Loss | <u><u>(\$1,321.45)</u></u> |
|-------|----------|----------------------------|

BALANCE SHEET - General Account
April 30, 2025

| Assets | | Liabilities | |
|-------------------------------------|---------------------|-------------------------------------|---------------------|
| G & F Financial Group-Main | 38,759.12 | Accounts Payable | 20.00 |
| | | Accounts Payable | 4,209.75 |
| | | Unearned Revenue | |
| Total Bank | | Total Liabilities | \$ 4,229.75 |
| Petty Cash | | Equity | |
| Accounts Receivable-Hot Lunch Dec | 0.01 | Beginning Balance | 44,118.59 |
| Accounts Receivable-Hot Lunch April | 7,637.41 | Net Gain (Loss) | (\$1,321.45) |
| | | Total Equity | \$ 42,797.14 |
| Total Receivables | 7,637.42 | | |
| Total Assets | \$ 47,026.89 | Total Liabilities and Equity | \$ 47,026.89 |

LCS PAC Constitution Proposed Changes May 2025

Please review the following proposed changes to the PAC constitution. A vote will take place at the AGM on September 17th. If you have any questions, please email info@lcspac.com.

Current: 6.1 The number of leadership positions will be determined by local organizational needs and will include, at the minimum, the following: President, Vice President, Treasurer, Secretary, Social Media Coordinator, Hot Lunch Coordinator(s), Event Coordinator(s), and an Elementary, Middle and High School Representative (one from each campus).

Proposed 6.1: The number of leadership positions will be determined by local organizational needs and will include, at the minimum, the following: President, Vice President, Treasurer, Secretary. Other additional members may include: Social Media Coordinator, Hot Lunch Coordinator(s), Event Coordinator(s), and an Elementary, Middle and High School Representative (one from each campus).

Current: 6.2 There must be a minimum of one representative from each campus serving on the PAC Executive Team.

Proposed 6.2 All efforts will be made to have a minimum of one representative from each campus on the PAC Executive Team.

President – Responsibilities

Add in: Corresponding with treasurer to make sure the gaming grant is submitted by the deadline.

Secretary – Responsibilities

Add in: Provide communication and content that needs to be sent to parents though “LCS on the Go.”

Social Media Coordinator – Responsibilities

Remove: Provide communication and content that needs to be sent to parents though “LCS on the Go.”

Hot Lunch Coordinator

Current: Provide menus and pricing to school admin for posting on School Cash Online

Proposed: Post menus and pricing to hot lunch website.

Event Coordinators

Current:

Responsibilities include:

- Organize and plan special events, parent educational workshops, and community-building events, with assistance from the Executive and committees formed around such special events.

- Recruit and assist with volunteer coordination.
- Maintain a volunteer database.

Proposed:

- Plan the year end event and assist with other school events as needed

Campus Reps

Add in position & description:

- Organize and plan special events, parent educational workshops, and community-building events, with assistance from the Executive and committees formed around such special events.
- Recruit and assist with volunteer coordination.
- Be a liaison between the campus and PAC
- Check in with campus admin and/or admin assistant prior to each PAC meeting.

Current: 9.1 Nominations for Executive positions can be received up to one month prior to or at the Fall AGM.

Proposed: 9.1 Nominations for Executive positions can be received up to one month prior to or at the AGM.

Current: 10.1 The number of meetings will be set by the PAC Executive Team and must include at least one (1) AGM in the fall.

Proposed: 10.1 The number of meetings will be set by the PAC Executive Team and must include at least one (1) AGM in the fall or spring.

Current: 11.2 A quorum shall be a minimum of 8 members.

Proposed: 11.2 A quorum shall be a minimum of 6 members.

Current: 13.1 A draft budget and tentative plan of expenditures will be presented at the June PAC Meeting. The budget will be approved at the Fall AGM.

Proposed: A draft budget and plan of expenditures will be presented at the AGM. The budget will be voted on at the AGM.

Current: 13.4 Receipts must be supplied for each cheque written.

Proposed: 13.4 Receipts must be supplied for each cheque written or etransfer.

Current: 13.5 A printed Treasurer's Report shall be available to all members at each Monthly PAC meeting.

Proposed: 13.5 A printed Cash Flow Report/Balance Sheet shall be available to all members at each Monthly PAC meeting.

Current: 13.6 All monies not previously budgeted for, above two thousand dollars (\$2,000,) will be first presented to the Executive, and then voted upon at a Monthly PAC meeting.

Proposed: 13.6 All monies not previously budgeted for, above one thousand dollars (\$1,000), will be first presented to the Executive, recorded in the meeting minutes and then voted upon at a Monthly PAC meeting.

Remove 13.8 Any notice of motion which will allocate over \$2,500.00 of PAC funds not previously budgeted, must be recorded in the meeting minutes and voted upon at the next Monthly PAC Meeting.

Current: 15.1.1 A minimum of seven (7) days of Written Notice of the meeting has been given to all members.

Proposed: A minimum of fourteen (14) days of Written Notice of the meeting has been given to all members