



2105 NON-ENROLLED STUDENT PARTICIPATION IN EXTRACURRICULAR PROGRAMS

Policy Type: Administrative
Applies To: All Staff, Students, Visitors
Approved By: LCS Head of Schools
Policy Reviewed: every 2 years
Adopted: 04 2024
Revisions:

1. PURPOSE

The purpose of this policy is to outline guidelines and procedures for non-enrolled students who wish to participate in music, service or athletics extra-curricular programs at Langley Christian School. These guidelines are established to ensure fairness, safety, and adherence to relevant policies.

2. SCOPE:

This policy applies to non-enrolled students, defined as individuals who are not currently enrolled in courses at LCS but wish to participate in music or athletics extra-curricular programs.

3. ELIGIBILITY:

- (a) Non-enrolled students seeking participation in music or athletics extra-curricular programs must meet eligibility criteria set by LCS, including age restrictions, skill level requirements, and any other prerequisites determined by program organizers.
- (b) Non-enrolled students must provide proof of eligibility, which may include age verification, skill assessments, and any other documentation deemed necessary by program organizers.
- (c) Requests will be considered in cases where the student or family has made a commitment to enrolling in the school in the immediate future, or for students currently attending an online, Christian educational program.
- (d) Requests for participation in volleyball and basketball are ineligible for consideration. BC School Sports regulations are in effect for all other requests.

4. APPLICATION PROCESS:

- (a) Non-enrolled students interested in participating in an extra-curricular program must submit an application form to the athletic director or relevant teacher or program coordinator. All applications must then be approved by the relevant principal and the Head of Schools.
- (b) The application form shall include personal information, emergency contacts, relevant experience or skills, and any other information required by program organizers.

- (c) Applications must be submitted within the specified deadlines set by program organizers or the relevant school principal.

5. APPROVAL PROCESS:

- (a) Program organizers shall review each application based on eligibility criteria and program capacity.
- (b) Approval of non-enrolled student participation shall be at the discretion of the school principal, considering factors such as available resources, program goals, and impact on opportunities for enrolled students.
- (c) Program organizers reserve the right to deny participation to non-enrolled students based on capacity constraints, safety concerns, or any other relevant factors.

6. PARTICIPATION AGREEMENT:

- (a) Approved non-enrolled students must sign a participation agreement outlining expectations, responsibilities, and any policies governing participation in the program.
- (b) The participation agreement may include provisions regarding behaviour, attendance, liability waivers, and any other requirements deemed necessary by program organizers.

7. FEES AND EXPENSES:

- (a) Non-enrolled students may be required to pay participation fees, equipment costs, or any other expenses associated with their involvement in music or athletics extra-curricular programs, not less than a per course or program cost to the school.
- (b) Fee structures and payment deadlines shall be communicated to non-enrolled students upon approval of their participation.

8. SUPERVISION AND OVERSIGHT:

- (a) Non-enrolled students participating in music or athletics extra-curricular programs shall be supervised by designated program staff or coaches at all times.
- (b) Program organizers shall ensure that appropriate safety measures are in place to protect the well-being of all participants, including non-enrolled students.

9. TERMINATION OF PARTICIPATION:

- (a) Program organizers reserve the right to terminate the participation of non-enrolled students at any time, based on violations of program rules, misconduct, or any other grounds deemed necessary by program organizers.
- (b) Non-enrolled students who wish to withdraw from the program must notify program organizers in writing and return any borrowed equipment or materials. Any tuition and/or fees paid are forfeited upon termination.

10. ACCESSIBILITY AND INCLUSIVITY:

- (a) Program organizers shall strive to create an inclusive and welcoming environment for all participants, regardless of enrollment status, background, or abilities.
- (b) Reasonable accommodations shall be made to ensure accessibility for non-enrolled students, in accordance with applicable laws and regulations.

11. COMPLIANCE:

- (a) All participants, including non-enrolled students, must comply with this policy, as well as any additional rules or regulations established by program organizers.
- (b) Failure to comply with this policy may result in disciplinary action, up to and including termination of participation.
- (c) This policy shall be communicated to all relevant stakeholders, including program staff, coaches, enrolled students, and non-enrolled students seeking participation in music or athletics extra-curricular programs. Adherence to this policy is essential to ensure the effective and equitable operation of these programs within our institution.

Reviewed: