



2603 INTERNATIONAL STUDENT PROGRAM INSTRUCTIONAL GUIDELINES

Policy Type: Education
Applies To: All Staff, Students, Visitors
Approved By: LCS Head of Schools
Policy Reviewed: every 2 years
Adopted: 10 2021
Revisions:

1. Assessment guidelines for evaluating student proficiency:
 - (a) For Admission:
 - 1.a.1. iTEP Slate (or IELTS) test is required as part of the admissions process for grades 8 and up
 - 1.a.2. Students entering Grade 10 are required to have a score of 5.0 (IELTS) or above
 - (b) Elementary students are given support through Educational Support Services if a need that cannot be met through the classroom teacher arises.
 - (c) Students receiving an ELL support block are given a SLEP test at the beginning of the school year as well as one at the end of the year.

 2. Teaching instruments & resources used
 - (a) Primary materials are provided by classroom teachers (Ministry approved textbooks, class handouts, novels, etc.)
 - (b) Supplemental materials include a variety of ELL textbooks, including:
 - Fundamentals of English Grammar series by Betty Azar
 - English Pronunciation Made Simple by Paulette Dale & Lillian Poms
 - Longman Academic Writing Series by Ann Hogue
 - Improving Vocabulary Skills by Sherrie L. Nist
 - (c) A variety of multimedia resources are also used - videos, short films, music (for cloze activities).
 - (d) Graphic organizers, outlines and writing process diagrams are also used.

 3. Process for diagnostics of language learning levels & placement
 - (a) This is primarily done through the admissions process (see number 1 above).
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- (b) LCS does not have specific language learning levels. If it is determined through the admissions process that a student in the Middle or High School needs support, they are provided with a support block (similar to an IEP block). The ELL teacher works in close collaboration with classroom teachers to ensure that extra support is provided for assignments.