



## 2220 HIGH SCHOOL COURSE CHALLENGE POLICY

Policy Type: Educational Programs  
Applies To: All Staff, Students,  
Approved By: LCS Head of Schools  
Policy Reviewed: every 2 years  
Adopted: 2013  
Revisions:

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### What is Equivalency?

Equivalency is only granted for courses and programs that meet all of the following requirements: the course matches approximately 80% of the prescribed learning outcomes of a Ministry-Authorized or Board/Authority Authorized course taught within the school; the student provides documentation that the learning outcomes of the course have been successfully completed; and the course has been taken at another institution or in an education jurisdiction outside the regular British Columbia school system.

### What Is Challenge?

Challenge is undocumented demonstrated prior learning. Through this process, students are entitled to use Challenge to receive credit for Ministry-Authorized or Board/Authority Authorized Grade 10, 11 or 12 courses.

### 1. COURSE CHALLENGE POLICY

- (a) Prior to engaging in a Challenge process, LCS will review any documentation of prior learning that a student presents in order to determine if credit can be awarded through equivalency.
- (b) Students will need to apply to the academic guidance counselor, if they have reason to believe they will pass the course. Documentation of successful experiences or independent learning, a portfolio of relevant work, and letters from employers or institutions where the learning has taken place should be presented if available.
- (c) A student can challenge a course if he or she:
  - 1.c.1. is currently enrolled at LCS
  - 1.c.2. has not completed the course or its equivalent learning outcomes through previous enrolment
  - 1.c.3. can give compelling evidence that he or she will succeed in the challenge

### 2. RESPONSIBILITIES OF THE SCHOOL

- (a) All LCS students in the Graduation Program are entitled to a free challenge process for any Ministry-Authorized graduation program course offered at the school. LCS will cooperate as much as possible if

students wish to challenge a course not offered at our school (Board/ Authority Authorized courses taught in District 35).

- (b) Any fees in that case will have to be paid by the student. Challenge assessment will be documented, including the pre-challenge equivalency review, and kept on file.

3. Challenge Process:

- (a) The challenge process begins when it is determined that credit CANNOT be awarded through equivalency and a student has given compelling evidence that he or she will succeed in a challenge assessment.
- (b) Where the course does not have a required exam, a student must:
  - demonstrate that he or she has met the learning outcomes of the course; and
  - obtain a score that is deemed satisfactory by the department.
- (c) Where the course has a required exam, a student must:
  - demonstrate that he or she has met the learning outcomes of the course by completing a challenge process through the district and having a passing school percentage reported to the Ministry; and
  - write the provincial assessment (if required) at one of the scheduled exam times set by the Ministry; and
  - obtain a final mark in the course of at least a C- (50% minimum) based on the combination of school mark (based on the challenge) and exam mark. The minimum passing score is the same as for students enrolled in the course. LCS will see to it the student is enrolled for the ministry exam.

4. Reporting a Successful Challenge:

When a student receives course credits through challenge, LCS will present percentage and letter grade to the Ministry, along with the code "C" in the "Course Type" field.