



2022 EXTERNAL SERVICE PROVIDER POLICY

Policy Type: Educational Programs
Applies To: All Staff, Students,
Approved By: LCS Head of Schools
Policy Reviewed: every 2 years
Adopted: 09 2021
Revisions:

1. PURPOSE

This policy is designed to encourage respectful and collaborative relationships between Langley Christian School staff, parents/caregivers and any external service providers necessary to provide services to support students with diverse needs.

Langley Christian School provides Langley Christian School may not be able to provide educational support or programming for students whose learning, chronic health, behavioural, or social needs are best met by placement in a specialized setting or external service provider, including but not limited to:

- Speech and language pathologist
- Educational psychologist
- Behavioural interventionist
- Public health personnel
- Counselling

2. GUIDELINES

- (a) LSS staff and administration will consult with external service providers but will not be obligated to implement all recommendations. Consideration will be given to the capacity of staff and resources to deliver interventions and student plans.
- (b) External service providers are expected to collaborate with all LCS staff, administration and parent/caregivers in a professional and respectful manner.
 - 2.b.1. At their discretion, when warranted LCS administration may deny an external service provider's access to staff, students and facilities when external service providers are not collaborative or respectful of the school.
 - 2.b.2. LCS will not permit any communication directed at or about its staff or staff performance that is unnecessarily negative or unjustly critical and/or not helpful in the s
 - 2.b.3. Any such incident will be reported to the Head of Schools and mediation provided where necessary.

2.b.4. Clear and open communication that occurs well in advance of the planned program is the key to an effective and well-informed relationship between LCS and an external provider.

- (c) Schools cannot sign 'Waivers of liability' on behalf of students. Regardless of the role of the external provider, schools retain overall responsibility for the program and any activities involving students.
- (d) Third party external service providers will be fully licensed and qualified to deliver the services and recommendations requested by the school or parents/caregivers.

3. CONFLICT OF INTEREST

- (a) The external service provider warrants that to the best of its knowledge, information and belief, no conflict of interest exists or is likely to arise in the performance of its obligations or services.
- (b) If an actual, perceived or potential conflict arises, the external service provider will immediately notify the Head of School in writing, fully detailing the conflict. Administration will then determine how to deal with the conflict.