



1009 Annual Board Evaluation Policy

Policy Type: Board Policy Manual
Applies To: Board Directors
Approved By: LCS Board
Policy Reviewed: every 2 years
Adopted: 02 2021
Revisions:

1. PURPOSE

- (a) The Langley Christian School Board acknowledges its intention to establish and follow best practices in board governance in order to fulfill its obligation to the Society. Fundamental to sound governance is the practice of undertaking a Board self-evaluation on an annual basis. Any deviation from this annual assessment must be agreed to by the Board.
- (b) There are three parts to this evaluation:
 - 1.b.1. Board evaluation
 - 1.b.2. Board Director evaluation
 - 1.b.3. Board Chair evaluation
- (c) The purpose of the Board evaluation is to give all Board members an opportunity to evaluate their own functioning as a Board Director as well as the Board's overall performance with candour and multiple perspectives. The assessment will ensure continuous improvement in the way the Board conducts its business.
- (d) The Board believes the evaluation will lead to a closer working relationship among Board Directors, greater efficiency in the use of Board time, and increased effectiveness of the Board as a governance body as measured against procedures and practices outlined in other Board policies.

2. PROCESS & PROCEDURAL GUIDELINES

- (a) The Board Executive Committee will oversee the process and distribute any evaluation tools or documents at the time established by the committee.
- (b) Generally, the Board and Director assessments should take place and reported on during the final meeting of the school year in June. Evaluation tools distributed one month in advance. The officers may seek the assistance of the Governance Committee to determine what evaluation tools should be used. Board and Director evaluations will be submitted and processed by the Board Chair.

- (c) The Board Chair evaluation should be completed in the middle of the school year. Forms should be distributed one month in advance and completed within the time frame established by the Board Executive Committee. Board Chair evaluations will be processed by a designated officer of the Executive Committee.
- (d) Results will be summarized and analyzed to be presented in a report at the first or second Board meeting after the forms are distributed. Individual Board Director or Head of Schools' responses will not be shared with staff or non-Executive Committee members. The Head of Schools' evaluative input may be gathered at the discretion of the Executive Committee.
- (e) The Board will discuss the results of the report to establish goals or areas of improvement or decide if there are necessary changes required in governance practices and policies.

Reviewed: