



1004 BOARD DIRECTOR CODE OF CONDUCT

Policy Type: Board Policy Manual
Applies To: Board Directors
Approved By: LCS Board
Policy Reviewed: every 2 years
Adopted: 06 2021
Revisions:

The Board commits itself and its Directors, collectively and individually, to ethical, professional, and lawful conduct, including proper use of authority and appropriate conduct.

1. In keeping with Christian ethical standards and the BC Human Rights Code, Directors must make decisions in terms of the best interests of children and families of the Society and will seek to develop and maintain policies that meet the individual needs of all children and families regardless of their ability, ethnicity, creed, gender, affluence or social standing.
2. Directors will uphold and be fully knowledgeable of the Constitution & Bylaws, Mission, Values, Vision, and policies of the Board.
3. Directors must represent unconflicted loyalty to the interests of the Society.
 - (a) This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and memberships on other boards or staffs.
 - (b) It also supersedes any personal interest of any Director acting as a consumer of the organization's services.
4. Directors must avoid conflict of interest with respect to their fiduciary responsibility and adhere to the Board's Conflict of Interest Policy.
5. Directors may not attempt to exercise individual authority over the organization except as explicitly set out in board policies.
 - (a) Directors' interactions with the Head of Schools or with other employees of the Society must recognize the lack of authority vested in individuals except when explicitly Board-authorized
 - (b) Directors' interactions with the public, media, on social media platforms, or other entities must recognize the same limitation and inability of any Board director to speak for the Board except to repeat explicitly stated Board decisions as outlined in a Decision Profile document or Board-authorized statement or media release
 - (c) Directors will give no consequence or voice to individual judgements of the Head of Schools, administration or staff performance. New individual concerns, grievances or complaints will be referred

to the Head of Schools or may be raised at the Board meeting but may not be raised or discussed outside of the Board.

6. Directors must respect and follow all board policies and legislation pertaining to protection of privacy and confidentiality. As such Directors:
 - (a) may not have access to information protected under policy or legislation.
 - (b) hold confidential all matters pertaining to the Society which, if disclosed, would needlessly injure individuals or the organization. In all other matters, Directors will provide accurate information and, in concert with other Board Directors, interpret to the Head of School the aspirations of the Society
 - (c) will execute appropriate confidentiality with regards to any and all issues of a sensitive nature. The Board or Chair may define what is or is not "sensitive."
7. Directors will make every effort to inform themselves through consultation, study, research or other reasonable means when required to offer an opinion or perspective on a substantively impactful decision or issue
8. Unexcused absences from two consecutive board meetings, or three total meetings in a school year, will require a review of the Director's role by the Board Governance Committee. A Board Director's failure to attend will be considered unexcused when a Board Director:
 - (a) fails to notify the Board Chair 24 hours in advance
 - (b) deliberately, when in a situation where they have control over their own schedule, schedules a conflict to a known board meeting

Reviewed 07 2023