

# Langley Christian School PAC Meeting AGENDA

Wednesday, January 11, 2023

*LCS PAC follows Robert's Rules for Order. Want to add something to the agenda? Make a motion to amend the agenda before it gets adopted. Want to see a change to something? Make a motion.*

---

Langley Christian Schools are honored to operate on the unceded traditional territories of the Matsqui, Kwantlan, Katzie & Semiahmoo First Nations

Welcome, Introductions & Prayer

1.0 Minutes - approve minutes from November 9, 2022 PAC AGM - Shawna motioned, Petra seconded

2.0 Agenda - additions/deletions to agenda - Shawna motioned, Jane seconded

3.0 Reports

3.1 President's Report - April Ferguson

- Candy cane and hot chocolate event recap - This was a new event, where the PAC partnered with the student leadership team. They served the high school side and PAC served the middle school side. Elementary kids were a little disappointed to not be included, but this was done because there was a baking and Christmas event the night before. Due to the cost of buying Tim Horton's, there was a discussion around using PAC funds to buy their own cambros, in future. Lisa Smit mentioned that Friends of LCS had already purchased two which should be available for use still. PAC will look into where those are and if so, if two more should be purchased in future.

**Action: Lisa will report back at the next meeting on the cambros.**

3.2 Head of School Parent Update- Adam Woelders

1. Draft calendar for 2023-2024

The draft calendar will once again be proposed through On The Go, with a survey for parent feedback sometime in February. This year LCS had 16 non-instructional days compared to 15 in the public district. Most independent schools have many more non instructional days than the public system. LCS is required to provide 850 instructional hours and this year, we are at 912 hours. Adam noted that administration is trying to do a better job of lining up timelines and calendars across the three campuses.

2. K-12 Bible implementation plan for next fall

New Bible curriculum implementation is proceeding well. Grade 12 is the only year where it's full implementation this year. Other grades are participating in experimentation - full implementation across all grades, is to begin in Sept 2023. Provincial graduation requirements for grade 12 now include a requirement for 2023-2024 that all students must complete 4 credits in First Nations and Indigenous Studies before graduating.

3. High school achievement awards and recognition revisions

The high school introduced changes to its academic awards for the new year which are aimed at celebrating our students' achievements.

3. Campus-wide facilities plan update  
On Feb 23, cranes will be brought in to place the walls, this will be done within 5 days. Currently on track and under budget with the elementary expansion. Administration is very close to having a concept design for the middle school. Hope to have something to share with families by Spring Break.
4. Classroom resource audit planned for 2023  
Education committee is working with administration to collect data on what core learning resources are in use at LCS to determine if more funds need to be allocated to update or improve our collections to ensure there is adequate relevance and diversity represented in materials students are using. They will also collect data on the use of films, media and screen time in classrooms.
5. Enrollment, admissions and tuitions update-Fall 2023  
Administration has been looking at budget projections and despite some of the economic pressures, they are not seeing evidence of major change in enrollment. Not anticipating any changes to annual tuition increase (typically around 5% increase per year), which covers the annual cost of living increase for teacher salaries. There are some potential new pressures, as public school teachers were granted a 13% salary increase over three years, but LCS intends to keep pace and compensate teachers competitively.  
Last year, it was discussed at a PAC meeting that new hockey academy with Christian leaders in our community had expressed interest in partnering with LCS, but it was determined by the school leadership to not be a good fit at the time. Since then, representatives of the academy program have inquired about the possibility of some families seeking to apply at LCS through normal enrollment processes for fall 2023.  
Overall, administration is feeling confident in the plan moving forward, despite the fact that the budget may be much tighter due to increasing staffing costs and inflation. Enrollment is healthy and in some grades K-8 there is no room to add more students. New families seeking to enroll should be encouraged to get applications completed before February 15.
6. Family affordability grant update  
LCS has the responsibility of distributing \$52k from the Minister of Education. This has been used to provide groceries, transportation costs and tuition relief for families who are struggling within our school community. There are still some funds available.
7. Student wellness survey results  
LCS has partnered with UBC and SFU to participate in student wellness surveys to help staff determine the effectiveness of our social emotional learning strategies. .
8. Technology use policies  
One of the pillars of our school program is that we are a STEM high school program prioritizing sciences, math, engineering, robotics, computers, and technology which then informs what is offered in middle school exploratories. LCS believes it is important for Christians to engage in understanding and using technology.

#### 10. Plans for parent education series

Plans are in development to host a family education series on supporting students in their social emotional development. Pay attention for more details in the next couple of weeks.

Also - Save the date! Mar 1 will be the annual LCS Auction & Dinner. Volunteers will be needed and more information will be forthcoming in future On the Go communications.

#### 3.4 Treasurer's Report - Sharon Dickens

November saw a net gain of \$2892 (see attached). Still waiting to switch over from two accounts, to just one account. School Cash Online funnels into the hot lunch account (which will be closing) so she's working with Doug to have the account information changed over, to reflect this. There was a \$573 cost for hot chocolate/candy canes.

#### 3.5 Hot Lunch Report - Karla Toews

Hot lunch is going well. There was a pizza day (\$2139 profit) in November and donut day (\$807 profit) in December. Hot lunch in January will be chinese food. Based on parent feedback, she will add two meals to school cash online next month to avoid so many notifications. If there is a good response, she may increase to 3 lunches at a time.

### 4.0 Old Business

#### 4.1 Lost and Found - April Ferguson

The PAC has taken over the responsibility of managing the lost and found for each campus.

#### 4.2 First Aid courses During Pro-D day - April Ferguson

If we want this service offered, we need a volunteer to lead this up.

**ACTION: Actively seeking a parent volunteer to head this up for our school community. Please email the PAC if interested in helping in this capacity.**

#### 4.3 PAC Scholarship - Petra Bontkes

The PAC has allocated \$1000 to be given to the school for an annual scholarship.. The formal paperwork has been filled out. It will be given to a grad student pursuing post secondary education, who demonstrates overcoming adversity and showing resilience. Not for those who necessarily have the best grades but those who have worked hard to achieve their excellence. The scholarship committee will review the applications to see who best fits the requirements. Adam noted that they are currently revamping this scholarship process somewhat to ensure all applicants are addressed and all scholarships are given out, as some have not been, in years past.

#### 4.4 PAC Grad Donation

Further follow up with the Grad Parent Liaisons is needed. Funds are being provided for the Grad Breakfast, scheduled for Tues, Jan 17. Some discussion ensued on the best method to process the receipts and it was decided for accountability, that reimbursements would be submitted through Sharon for individual processing. The total amount being provided is \$3000.

### 5.0 New Business

#### 5.1 All staff appreciation event

Volunteers needed to move forward with planning this. Confirmed this will take place on May 9.

#### 5.2 Year End Event

- Date: June 15 2023
- Form a Planning Committee: Consider being part of the planning committee, or volunteering on the day of.

## 6.0 General Discussion Forum - All Parents

### 6.1 Feedback on the 2022/2023 School Calendar

A parent brought up Parent Teacher conferences as still being a concern and wondering when they will be scheduled for next year. Adam noted interviews were challenging due to the hybrid of linear and semestered courses. It was noted that Jan 26 is the first one for high school students.

### 6.2 Technology Use in Classrooms - Further Questions/Clarifications?

Addressed above in Adams update. Eric spoke to this a bit further: students are not to use cell phones. Teachers are permitted to confiscate and bring to the office for a parent to retrieve at the end of the day. Start teaching digital citizenship starting in grade 6. Grade 7 conversation when they get their devices and then again in Grade 9 when they move into high school. Reminder to check the LCS podcasts for even more information around digital citizenship.. Social media is blocked but can be circumvented via VPNs or data plans that are hooked up to their laptops. Needs to be a partnership between home and school.

### 6.3 Open Discussion Q and A

A PAC member brought up a recent event, where some female students had gone into the girls locker room to grab clothes left behind after their gym class. Unfortunately, there was a Sr Boys Basketball event happening at the same time and the visiting school team, was using the girls locker room. There was no signage on the hallway door or gym door to the locker room. Upon further inquiry of her daughter, this has happened multiple times over the last couple years to her friends and her sibling's friends.

**ACTION: Adam will bring this forward to the Athletic Directors to ensure the hallway door is locked and proper signage is placed on the gym door advising students of the temporary use.**

## 7.0 Adjournment - 8:33pm adjourn

**\*\* Next Meeting is Wed, February 8th, 2023 at 7:00pm\*\***