



REGISTRATION PACKAGE

This Registration Package contains some of the registration information to be returned to Langley Christian School. In addition you will need: Legal Residency of Parent/Guardian Form, Student Profile(s) and/or Kindergarten Profile(s) (one per student), report cards, copy of birth certificates(s), a Pastoral Reference Form, and the registration fee. Your registration is considered complete once all the above items have been received by Langley Christian School.

The **Langley Christian School Admissions Policy** and the **Langley Christian School Waitlist Policy** can be found on our website at www.langleychristian.com/admissions/k-12-admissions. For more information about admissions and waitlists, please refer to our policies or contact the LCS Central Office.

CHECKLIST - Have you included the following items?

- Family Registration Form
- Legal Residency of Parent/Guardian Form
- Student Profile and/or Kindergarten Profile (one per student)
- Copy of most recent Report Card (if applicable)
- Copy of Birth Certificate for each child

Pastoral Reference Form:

Included OR Will be submitted directly by the Pastor

The Pastoral Reference Form must be received by the Business & Development Office for the registration to be complete. The completed form can be submitted with this application.

Fees: Please attach cheques or fill out the credit card information below. Please bring in with Registration Package

- \$200 Registration Fee
- \$500 Capital Assessment Fee - **post dated to January 1, year of enrolment.** Post dated cheques will be deposited, or credit card charged, after the interview is complete and spaces are offered and accepted.

**please note: these fees are not tax receiptable and are non-refundable*

Credit Card: If you would like to use a credit card to pay for the \$200 Registration Fee and the \$500 Capital Assessment Fee (after the interview is complete and spaces offered and accepted) please fill in the information:

Name on card: _____

Card Number: _____

Expiry Date: _____ CSV: _____ (Number on back)

Signature: _____

FAMILY REGISTRATION FORM

Date: _____ Enrolment Requested for (mth/yr): _____

Family Name: _____

Main Contact Email: _____

Main Phone Number: _____ Home Cell

Child's Name: _____ Birth Date: _____ Gender: M F Grade Application: _____

Child's Name: _____ Birth Date: _____ Gender: M F Grade Application: _____

Child's Name: _____ Birth Date: _____ Gender: M F Grade Application: _____

Child's Name: _____ Birth Date: _____ Gender: M F Grade Application: _____

Would you consider split enrolment if you are registering two or more children? Yes No Uncertain
Split enrolment is where some, but not all, of your registered children would be offered spaces in the situation where LCS can offer space in some, but not all, grades requested.

Will you require bus transportation? Yes No Uncertain

Other children, birth dates and if applicable, school attending:

Child's Name: _____ Birth date: _____ School Attending: _____

Child's Name: _____ Birth date: _____ School Attending: _____

Child's Name: _____ Birth date: _____ School Attending: _____

Mother/Guardian:

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____ City: _____ Prov: _____ Postal Code: _____

Cell: _____ Email: _____

Church Regularly Attending: _____ LCS Alumni If yes, year: _____

Employer: _____ Self Employed: Yes No

Occupation: _____ Work Phone: _____

Father/Guardian:

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____ City: _____ Prov: _____ Postal Code: _____

Cell: _____ Email: _____

Church Regularly Attending: _____ LCS Alumni If yes, year: _____

Employer: _____ Self Employed: Yes No

Occupation: _____ Work Phone: _____

CONSENT - Please choose one option

I /We consent to having photographs of my child (ren) used by Langley Christian School in the yearbook, newsletters, website, and other promotional materials.

I /We do not consent to having photographs of my child (ren) used by Langley Christian School in the yearbook, newsletters, website, and other promotional materials

I /We do not consent to having photographs of my child (ren) used by Langley Christian School in the newsletters, website, and other promotional materials except the yearbook.

Briefly, why are you applying for registration at Langley Christian School? _____

How do you promote a Christian lifestyle at home? _____

Please give a statement of your personal Christian faith. _____

What are your expectations of Langley Christian School? _____

Who or what influenced your decision to enrol your child(ren) at Langley Christian School? (Check one or more)

Friends

Family

Church

Advertising

Other: _____

CONDITIONS AND COMMITMENT OF REGISTRATION

I/We _____ the parent(s) of the student(s) named in the preceding pages declare the following:

- I/We have read the materials in the information package and fully understand the commitment I/We are making.
- In making this application, I/we understand and agree with the purpose of this school as stated in Article 2 of the Constitution and indicate that I/we enroll our child(ren) because of our earnest desire that they receive a Christ centered education. If my/our children are accepted by the schools we agree that their education will be in harmony with the constitution of the society, that they are subject to the policies of the school's board, and they are also subject to the authority invested by the board in the principal and classroom teacher.

- I/We are enclosing a one time registration fee of \$200.00 and understand that:
 - a. \$100 of the registration fee is refunded if the application is not accepted or LCS is unable to offer space.
 - b. There is no refund if the application is withdrawn.
- I/We understand a \$500.00 capital assessment fee will be required. Recognizing that tuition does not cover the costs of educating a child at LCS, LCS instituted a \$500 Capital Assessment Fee that each family pays upon acceptance at LCS in recognition of the obligation of LCS families to ongoing capital expenses. *As an independent school LCS receives partial operating grants from the Government for the educational program but no capital grants. The Capital Assessment Fee provides for some of that; it is everyone's contribution to the LCS facilities. This fee is non-refundable.*
 - LCS requires a minimum of one month's notice if a student is leaving, or the following month's tuition will be charged. Families who notify us after May 1st that their child(ren) will not be returning in September will be responsible for paying tuition their September tuition fees.

I/We pledge to pay the tuition for the afore mentioned child(ren) in one of the following ways:

- in full on the first day of school,
- in two installments on September 1st and December 1st,
- pre-authorized debit - 10 month schedule September through June.
- pre-authorized debit - 12 month schedule September through August.

Pre-Authorized Debit Information: Day of month for debit to be withdrawn: _____ **(attach blank cheque)**
Or fill in banking informaion: Transit:# _____ Institution # _____ Account # _____

CONSENT

I/We agree to attend the required Membership 101 course.

Langley Christian School is committed to your child's safety and security in every way, including online services. To that end we seek to use only service providers that adhere to strict privacy and security guidelines. LCS is required by law to obtain parental consent for digital services we use in the school for management and educational purposes. These digital services are 'cloud-based' programs, which means they are accessed from servers outside of the school, and some school data is retained on those servers. The primary program Langley Christian School uses for student management is MyEducation BC, a management program provided by the Ministry of Education and used extensively in public and independent schools throughout BC. Data security is paramount for MyEd BC. The primary service provider we use in the school for educational purposes is Google for Education (also called G-Suite for Education), which includes a number of applications designed specifically for K-12 schools.

Date _____

Parent/Guardian: _____

Parent/Guardian: _____

Person responsible for financial obligation if different from parent(s) with whom student lives.

Name: _____

Phone: _____

Address: _____

Please submit the completed forms and fees to the LCS Central Office.

Questions? Contact the LCS Central Office: 22930 - 48th Avenue, Langley BC V2Z 2T7