



# Building Blocks Preschool

## REGISTRATION PACKAGE

**3 year olds • Tuesday / Thursday Mornings • 8:30 to 11 am**

**3 & 4 year olds • Tuesday / Thursday Afternoons • 12:15 to 2:45 pm**

Children must be age 3 by September (year of enrollment) before starting the age 3 or 3/4 class.

**4 year olds • Monday / Wednesday / Friday**

**Morning class • 8:30 to 11 am**

(Friday morning late start: 9:00 to 11:30 am)

**Afternoon class • 12:15 to 2:45 pm**

Children must be age 4 before the end of the year.

## REGISTRATION CHECKLIST

- Completed Registration Package
- Pastoral Reference Form (Only if not already submitted)
- \$25 Registration Fee PER YEAR (Charged upon receipt of registration)
- One month tuition deposit PER YEAR (Charged upon receipt of registration)
- If applicable, Non-Immunization Release Form (Available at the LCS Central Office)
- Emergency Consent Card
- Copy of Birth Certificate
- Two Colour Photos

# PRESCHOOL REGISTRATION

**Child's name:** \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Primary Email: \_\_\_\_\_

Birth date: \_\_\_\_\_ Gender: \_\_\_\_\_ Place of birth: \_\_\_\_\_

What would you like your child to be called at Preschool? \_\_\_\_\_

## 2019 | \$25 Registration

- (a)  three year-old program (2 mornings per week) @ \$ 120.00 per month
- (b)  three/four year-old program (2 afternoons per week) @ \$ 120.00 per month
- (c)  four year-old program (3 mornings/afternoons per week) @ \$ 160.00 per month Preference: AM\_\_\_ PM\_\_\_

## FAMILY INFORMATION

**Mother/Guardian:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code : \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Employer/Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Father/Guardian:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code : \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Employer/Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Are you considering continuing with Langley Christian School for kindergarten? Yes: \_\_\_\_\_ No: \_\_\_\_\_ Uncertain: \_\_\_\_\_

### Younger Siblings:

Child's name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Child's name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Child's name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian

\* By signing you verify that all Preschool registration and medical information is correct.

# MEDICAL INFORMATION

Is your child's immunization up-to-date? Yes  No  (if no, please sign non-immunization form available at LCS Central Office)

Is your child toilet trained? Yes  No

Does your child have any allergies, sensitivities, medical and/or developmental concerns we should be aware of?

Yes  No  (If yes, please complete the Allergy Care Plan Form)

Have you had your child's vision checked? Yes  No

Has your child ever received speech or language support? Yes  No

Has your child ever received support from a Child Development Center? Yes  No

If yes, include specific signs/symptoms, support given, and course of action needed: \_\_\_\_\_

\_\_\_\_\_

**Care Card Number:** \_\_\_\_\_

**Family Doctor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Persons to contact in case of emergency (if parents/guardians cannot be reached) who may also pick up from preschool:

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Personal Reference:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

How did your first hear about Langley Christian School? \_\_\_\_\_

\_\_\_\_\_

If this is your first child/children attending the school, please state your reasons for registering at Langley Christian School?

\_\_\_\_\_

\_\_\_\_\_

I/We consent to having photographs of my child to be used by LCS in the yearbook, newsletters, website and other promotional materials.

I/We do not consent to having photographs of my child to be used by LCS in the yearbook, newsletters, website and other promotional materials.

Langley Christian School is committed to your child's safety and security in every way, including online services. To that end we seek to use only service providers that adhere to strict privacy and security guidelines. LCS is required by law to obtain parental consent for digital services we use in the school for management and educational purposes.

The primary service provider we use in the school for educational purposes is Google for Education (also called G-Suite for Education), which includes a number of applications designed specifically for K-12 schools.

Building Blocks Preschool will be using the Google Classroom platform as a way to share information and photographs with preschool families. These images cannot be reposted on personal social media platforms.

# CONDITIONS AND COMMITMENT OF PRESCHOOL REGISTRATION

I/We \_\_\_\_\_ the parent(s)/legal guardian(s) of the child named on the student registration form declare the following:

1. I/We have read and understand all of the policies and procedures in the Preschool Handbook and fully understand the commitment I/we are making.
2. If my child is attending LCS Kindergarten, the Preschool has my permission to share information that will ease the transition to Kindergarten.
3. I/We have read and understand the preschool late pick up fee policy.
4. In making this application to enroll our child in the Langley Christian Preschool I/we understand and agree with the purpose of this school as stated in Article 2 of the Constitution and indicate that I/we enroll our child because of my/our earnest desire that he/she receive a Christ centered education. If my/our child is accepted by the school I/we agree that his/her education will be in harmony with the constitution of the LCS Society, that he/she is subject to the policies of the LCS Board, and to the authority invested by the board in the Principal and Preschool Director.
5. If there are concerns with a child's behaviour or concerns with a parent's/guardian's behaviour, all efforts will be made to resolve these matters. Resolution steps will include meetings between parents/guardians and teachers. If all efforts are unsuccessful in obtaining a resolution, and should the class be deemed a poor fit for the child and/or their family, registration/enrollment may be revoked with no given notice. Such circumstances are a last resort for cases involving support needs, aggressive and/or abusive behaviour (by either child or guardian).
6. I/We are enclosing a non-refundable registration fee of \$25.00 per class
7. I/We are enclosing one month's fee per class to be applied to the last month's fee. Please note that this fee is non-refundable.
8. I/We will give one month's written notice, or one month's fee (in lieu of notice) if the child leaves during the school year.
9. **I/We pledge to pay the preschool fee for the afore mentioned child in the following manner:**

\_\_\_\_\_ in full on the first day of preschool

\_\_\_\_\_ in two installments on September 1st and January 15th

**Preauthorized Payments:** \_\_\_\_\_ x10 mth (Sept – June) Day of the week to withdraw debit: \_\_\_\_\_

**Note:** Please attach a blank cheque or write in full cheque number here: \_\_\_\_\_

Or pay by credit card:

Number: \_\_\_\_\_ Expiry: MM/YY \_\_\_\_\_ / \_\_\_\_\_ CSV: \_\_\_\_\_

Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_

## Tuition

September 2019 - June 2020

Registration

**\$25**

Age 3 AM

**\$120**

Age 3 & 4 PM

**\$120**

Age 4 AM

**\$160**

Age 4 PM

**\$160**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Parent/Guardian

Person responsible for financial obligation if different from parent(s) with whom child lives.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_