



## SCHOOL FACILITY RENTAL REGULATIONS

1. The LCS Board will permit rental of the facilities to LCS Society members, church groups, and community groups and to other commercial groups as long as the purpose for the rental is not offensive to the board.
2. There will be no smoking or consumption of alcohol in the building or on the grounds.
3. Proper floor covering is to be used in the gymnasium for traffic and seating. The school has tarps available to cover 2/3 or the gym floor (high school gym only).
4. No food or drink is allowed in the gym
5. School functions take precedent over other activities. Due to the complexity and timetabling of educational, custodial and maintenance programs, all rentals are subject to change from time to time without notice.
6. All facilities are rented on an as-is basis. The Renter accepts the premises at his/her own risk. After each usage, groups must insure that the facilities are left in the original condition. Cleaning is the responsibility of the Renter. Groups using the gym must sweep up after usage. If required, an additional cost may be levied on groups not adequately cleaning up.
7. The use of equipment must be arranged in advance with the school representative, who may at their discretion authorize or refuse the use of such equipment. Additional charges may apply. If permission is granted, it must be returned to its proper place. Damaged equipment will be replaced at the Renter's expense. Chairs and tables may not be moved unless permission has been granted by the School Representative.
8. Renters must comply with all fire by-laws and are reminded of a NO SMOKING policy in effect at all times in the school and on the school grounds.
9. Adequate adult supervision is to be provided by the rental party, to ensure proper use of the facilities and equipment. It is the supervisor's responsibility to inspect the facilities used on arrival, and to make sure that the facilities are left in their original condition and to ensure safety. Sufficient supervision must be provided to prevent unauthorized persons from entering rooms or hallways, or using equipment not authorized on the rental application. If proper supervision is not given, additional charges may apply.
10. Respect for property is understood. The Rental party is responsible for any damages occurring to the school, property or equipment resulting from the rental, and will reimburse Langley Christian School for any such damage.
11. Failure to comply with the rental regulations and/or the instructions of the School Representative shall result in the immediate cancellation of the rental. The Renter understands that this lease may be revoked or cancelled at any time, with or without cause and that in the event of such revocation or cancellation, there will be no claim or right to damages or reimbursement on account of any loss, damage or expense whatsoever.

By signing below, we agree that we have read and accept the above conditions of rental.

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*Signature*

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*Date*